



**BOARD OF ALDERMEN REGULAR MEETING**  
Tuesday, November 15, 2022 at 6:00 PM  
Council Chambers, City Hall, 2305 North 7th Street, West Monroe

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**MINUTES**

**NOTICE/MINUTES**

**Call to order/Verification of Attendance**

PRESENT

Mayor Staci Mitchell  
Polk Brian  
Thom Hamilton  
Rodney Welch  
Ben Westerburg

ABSENT

Morgan Buxton

The invocation was offered by Alderman Ben Westerburg.

**Motion to Approve Minutes**

Motion to approve the minutes of the November 1, 2022 Regular Council Meeting.

Motion made by Brian, Seconded by Hamilton.

Voting Yea: Brian, Hamilton, Welch, Westerburg

**ADMINISTRATION/FINANCE**

Ordinance 5131: Ordinance to authorize a Consulting Services Agreement with Civic & Environmental Consultants, Inc. for preparation of a master plan study for development of the West Monroe Commercial Park properties.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Hamilton, Welch, Westerburg

**LEGAL**

Ordinance 5132: Ordinance to amend Sec. 12-8001, to add Carbon Monoxide Detectors as a requirement of the minimum property standards for rental units.

Motion made by Hamilton, Seconded by Welch.

Voting Yea: Brian, Hamilton, Welch, Westerburg

**ENGINEERING/CONSTRUCTION PROJECTS**

Marina Relocation Riverfront Park - Project #C22007

Authorize Change Order No. 3 (+ \$8,795.00; + 66 days) with D & L of Ouachita, Inc.

Motion made by Brian, Seconded by Welch.

Voting Yea: Brian, Hamilton, Welch, Westerburg

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**COUNCIL MINUTES**  
**NOVEMBER 15, 2022**

Marina Relocation Riverfront Park - Project #C22007

Authorize Certificate of Substantial Completion.

Motion made by Westerburg, Seconded by Hamilton.

Voting Yea: Brian, Hamilton, Welch, Westerburg

West Monroe Commercial Park - Water & Sewer Extensions - Project #C22008

Authorize Change Order No. 1 (+ \$42,112.67; + 15 days) with JABAR Corporation.

Motion made by Brian, Seconded by Westerburg.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Riverbend Elementary School Area Sidewalk and Drainage Project (DOTD Urban Systems Program) - State Project #H.007532; City Project #000115

Authorize Change Order No. 8 ( - \$2,330.83; + 0 days) with Turner & Turner Contracting, LLC.

Motion made by Welch, Seconded by Hamilton.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Highland Park Trails Parking Lot - Project #C22015

Authorize Change Order No. 2 (+ \$16,350.00; + 103 days) with Vista Construction Group, LLC.

Motion made by Hamilton, Seconded by Brian.

Voting Yea: Brian, Hamilton, Welch, Westerburg

Highland Park Trails Parking Lot - Project #C22015

Authorize Certificate of Substantial Completion with Vista Construction Group, LLC.

Motion made by Westerburg, Seconded by Welch.

Voting Yea: Brian, Hamilton, Welch, Westerburg

North 8th Street Drainage Improvements (LGAP) - Project #000200

Ordinance 5133: Ordinance to authorize the filing of an application for a grant from the Louisiana Division of Administration, Office of Community Development, FY 2022-2023 program cycle Local Government Assistance Program (LGAP) (\$ 50,000 grant request, \$ 150,000 total estimated cost).

Motion made by Welch, Seconded by Westerburg.

Voting Yea: Brian, Hamilton, Welch, Westerburg

S. Riverfront St. Water Main Improvements (CWEF) - Project #000201

Ordinance 5134: Ordinance to authorize the filing of an application for a grant from the Louisiana Division of Administration, Office of Community Development, FY 2022-2023 program cycle Community Water Enrichment Fund (CWEF) (\$ 50,000 grant request, \$168,000 total estimated cost).

Motion made by Hamilton, Seconded by Westerburg.

Voting Yea: Brian, Hamilton, Welch, Westerburg

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Project Updates

Robbie L. George, IV, P.E. (S.E. Huey, Co.) and Joshua D. Hays, P.E., M.S.C.E. (Lazenby & Associates, Inc.) presented the City Council with project updates for transportation, drainage, water and other.

**ADJOURN**

Motion made by Hamilton, Seconded by Brian.  
Voting Yea: Brian, Hamilton, Welch, Westerburg

ATTEST:

APPROVED:

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RONALD SCOTT OLVEY  
CITY CLERK

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STACI ALBRITTON MITCHELL  
MAYOR